

ABSTRACT OF THE PHD DISSERTATION

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title: "Shared Services Centre"

This PhD dissertation takes up issues of comprehensive presentation of the functioning of shared services centres (hereinafter referred to as SSC) as local government units, taking into account practical problems connected with the operation of this institution in the course of law.

The research part of the dissertation focuses mainly on analysing current laws and regulations as well as resolutions made by decision-making bodies of municipalities and counties. The research includes information on the procedures of establishing SSCs and their functioning. The analysis of the dissertation results in two fundamental theses:

1. SSC is an effective way to organize shared services in local government units.
2. Inadequacies in the legal regulation of SSCs are a source of practical doubts.

In this work there were used two research methods: **the dogmatic one** (which was the basic method used, among others, to make analyses of legal texts which were significant to discuss the institution of SSC) and **the historical and legal one** (showing how SSCs have been evolving in the public law environment from the date they were established till now).

The dissertation consists of an introduction and the main body made up of five chapters and recapitulation. The introduction includes an outline of the subject matter and research objectives of the dissertation as well as the theses. In subsequent chapters there was made a comprehensive analysis of SSC, and the end is a summary - adopted assumptions and conclusions made from the analyses.

The first chapter includes definitions of basic notions and presentation of the historical overview of the process of establishing SSC as a legal institution. There was also presented the structure of organizing shared service of education establishments and the SSC was presented as an institution which facilitates performance of self-governments.

The second chapter is dedicated to the issue of integrated development plan of local government units. The public sector management is perceived as integrated and holistic attitude towards managing the development. There was provided information on strategic management and project management as tools used by established SSCs.

In the third chapter there was analysed the significance of consolidation of actions which would facilitate completion of essential tasks by a local government unit. There were provided ways of implementing solutions of outsourcing business services in self-government.

In the fourth chapter there were presented results of the author's research. Resolutions of Polish municipalities and counties made from July 2015 to September 2017 concerning establishment of SSCs were set out in a table.

Chapter five includes a comparative analysis of legal regulations on establishing and functioning of shared services centres. The focus is on the characteristics of problems encountered by municipalities and counties in the process of establishing SSCs. The result of the reflections made in this chapter is presentation of a position grounded in the doctrine, including decisions made by domestic courts as well as supervising resolutions made by the governor.

The ending includes a summary of deliberations on functioning of the centres in juxtaposition with expectations of local government units. There were provided answers to the questions if and in what way SSCs may contribute to improving performance of completing public tasks of municipalities, counties and the province. There were indicated legal inadequacies of laws which regulate functioning of SSCs, making conclusions *de lege ferenda*.

Key words: Shared Services Centre (SSC), Centre of Administrative and Accounting Services (CAAS), supervising resolution of the governor, model of the management of education.